

Cascade Valley FSC

Minutes: June 16, 2018

Type of Meeting: Monthly Board of Directors Meeting

Invited: Kim Derickson, Stacey Castonguay, Molly Jensen, Nikole Ortiz, Stacey Kinyon, Michelle Leviant, Nancy Goree, Jingping Ma, Michelle Wang, Kate Johnson, Margie McGarvey

Attending: Nikole Ortiz, Stacey Kinyon, Kate Johnson, Jingping Ma, Michelle Leviant, Molly Jensen, Crystal Kwon, Sara Sun, Lin Li

Excused: Kim Derickson

I. **Call to Order:** 8:03

- Consent Agenda: April, May and Annual Meeting Minutes
Motion to “accept the minutes from the board meetings in April, May and Annual meeting” was made by Stacey Kinyon, Stacey Castonguay seconded the motion. Unanimous approval.

II. **Reports:** 8:05am-8:15am

- **Financial Reports:**
 - Budget submitted by the Budget committee. There a few more items that need to be split out and new “Department” added that would encompass merchandise sold by the club. Will present final at July Meeting.
 - 990-N will be due November 15th at the latest, WA SOS Annual Report id due the end of February and needs to be updated after new officers are confirmed from today’s meeting.
 - Club Ice: July will be a Red, White & Blue on-ice event. August will be off-ice pool party. There is a budget of about \$340 per event.
- **Skate Director:** Kim Derickson is on vacation, no report for this month.
- **Committee Reports:**
 - Membership: Renewal review: process has been cumbersome. Need to clarify instructions for next year. Hello Sign process is not easy and the form this year only requests the skater’s name. Would like the Member’s name, Skater’s Name and USFSA number as was used in previous years. There is also no prompt when completing the application process to complete the electronic signature process. An ACTION REQUIRED in the subject line in club communication may be helpful to get more response to requests.
 - Athletes Committee Events (Stacey K) Minutes for the Athlete’s Committee were submitted.

III. **Current Business:** 8:15am-9am

- PNIC-
 - Registration closes on July 10th, schedule will not be struck until 1-2 weeks later. Mike will most likely accept late entries. CVFSC's responsibilities are to run the day-of events.
 - Tutta Bella Issaquah will be the venue for the Icemen social. PNIC will pay for male skaters and official pizza, but will not pay for the parent's food. Michelle Leviant made a motion to have "the CVFSC cover the cost of the food for the parents". Jingping Ma seconded the motion. Unanimous approval.
 - Volunteers: SignUp scheduling will need to be completed; based on assumption of competition beginning at noon on Friday and ending around noon on Sunday. Will open to CVFSC Members first 10 days beginning July 15th, then to other clubs in the area.
- July Test Session (Michelle L, Stacey C):
 - Volunteers for this session will be recruited 2 weeks before the event.
 - It has been very helpful to check in and out using an iPad or laptop so members feel that their hours are validated.
 - Need a list of skater's testing in July to make sure they are renewed and in good standing before the session.
- August Test Session (Michelle L, Stacey C):
 - The PNIC Judge list has been sent to Stacey Castonguay and Michelle Leviant
 - There are a number of gold judges coming from out of state that we can tap into for this session since they will already be coming.
 - Stacey Castonguay has already updated the date of the test session on EntryEeze.

IV. **New Business:** 9am- 9:30am

- Volunteer Hour Charge (Nikole): Discussion on how to charge and process members for the 2017-18 Membership year volunteer hours that are incomplete. The volunteer policy has been in affect for the past 4-5 years and members have signed waivers that they will comply with the requirement. Members have been receiving multiple reminders throughout the year for volunteer opportunities. Stacey Kinyon motioned that "All those members that had incomplete volunteer hours for 2017-18 membership year will be required to pay their charge, no exceptions". Michelle Leviant seconded the motion. Unanimous approval.
- SK8 to Elimin8 Cancer (Nikole):
 - Set to occur on July 27th at the SnoKing Kirkland facility.
 - There is an Entryeeze link to register for the event.
 - Kate will post an announcement on the club website
 - Nikole will bring in fliers to leave at the front desk at the arena.
- Vote for Executive Board Positions 2018-2019 Membership Year
 - Stacey Kinyon has requested to step down from VP into Membership-at-large position.

- Nancy Goree has submitted, in writing, her resignation from the board. Molly made the motion to “accept Nancy Goree’s resignation”. Jingping Ma seconded the motion. Unanimous approval.
- Crystal Kwon is appointed by Nikole Ortiz to fill Nancy Goree’s vacancy. Molly will send the board application to Crystal to complete, and to Kate to have her post on the club’s website.
- President nomination for Nikole Ortiz made by Kate Johnson, seconded by Jingping Ma
- Vice President nomination for Kate Johnson made by Stacey Kinyon, seconded by Jingping Ma
- Treasurer nomination for Chrystal Kwon made by Jingping Ma, seconded by Michelle Leviant
- Secretary nomination for Molly (Mary K) Jensen made by Michelle Leviant, seconded by Stacey Kinyon.
- Open Discussion
 - Michelle Leviant proposed that the club move its finances from Homestreet Bank to another financial institution. The board agreed that BECU would be a good choice. Crystal will follow up with contacting BECU to see how to set up a new account for a non-profit and how to transfer the money.
 - Stacey Kinyon brought to attention that the deadline for purchasing discounted ice time has passed and there was no notification of the purchasing opportunity other than a flier at the front desk. Since Kim is out-of-town, it was decided that she would talk directly with Jamie Huscroft about the impact on members and ask for a “One Day Flash Sale” to allow members another opportunity to make those purchase for discounted ice time.
 - The Right Brain Entrepreneur/ Stephanie Staidle is requesting a \$1000 advance in payment to reschedule the workshops until September. Molly Jensen made a motion to “advance TRBE/Stephanie Staidle \$1000 for a September date workshop”. Kate Johnson seconded this motion. Unanimous approval. Molly will connect with TRBE to see what type of payment she would prefer. Molly will pay by credit card if possible, otherwise she will contact Michelle Wang to have her schedule a payout from our bank account.
 - Next meeting: July 21st @ 8am

V. **Adjourn @ 926am**