

CVFSC Board of Directors Meeting  
August 18, 2018  
Agenda

Invited: Nikole Ortiz, Kate Johnson, Crystal Kwon, Molly Jensen, Stacey Kinyon, Michelle Leviant, Margie McGarvey, Jingping Ma, Kim Derickson, Stacey Castonguay, CVFSC members

Attending: Nikole Ortiz, Kate Johnson, Crystal Kwon, Molly Jensen, Stacey Kinyon, Michelle Leviant, Jingping Ma, Kim Derickson, Sara Sun

Absent: Margie McGarvey, Stacey Castonguay

- 1) Call to Order 8:00 am
  - a) Consent Agenda: Kate Johnson moved to approve the minutes from the July 2018 board meeting, seconded by Kim Derickson. Approved unanimously.
  
- 2) Reports: 8:10 – 8:30 am
  - a) CVFSC Financial/ Budget Review: Finances from PNIC are still being processed. Crystal will provide a report when monthly and PNIC finances have been completed.
  - b) Skate Director Update: See report from Kim Derickson attached to these minutes.
  
- 3) Current Business 8:30- 9:15 am
  - a) PNIC Follow up: Noted that there were no other volunteers from outside the CVFSC. The new photographer was wonderful and we will use them again for future events. There was positive feedback from skaters, coaches, judges and officials that the event ran smoothly and the facility was an asset to the event. Negative feedback was in regards to the ribbon colors for the medals, lack of signage for the room the critiques were being done and lack of a “dinner” Saturday evening for the judges.
  - b) Upcoming Club Activities: Pool party on 8/24 for members and their families. Regional Send-Off on 9/21. Monster Mash in October (10/26?) and could be done on the little ice. Inspirations on Ice 12/7. January 2019 is National Skating month.
  - c) The Right Brain Entrepreneur: We are set for September 22<sup>nd</sup>. Club will create a welcome basket for Stephanie and her husband, limited to \$100 in purchases, but will include donated items as well. Need to follow up on lunch catering (Kim & Molly) and flight/hotel reservations (Molly).
  - d) Regional Send-Off Exhibition: September 21<sup>st</sup>; will need ice monitors (?), announcing will be done by Lauren Coleman, SWAG bags filled with items

that skaters could use at Regionals (Kate Johnson). Kate will reserve party rooms for hospitality (Who is doing hospitality?), Would like to setup a table in the lobby during practice ice the week before so other skaters can write notes of encouragement for Regional competitors (Who is in charge of doing this and getting supplies?). Nikole will ask Barb Cia to do the group photo again this year. Kim will update the club bulleting board and will need the names of all the Regional Competitors.

4) New Business 9:15-9:25 am

- a) Test Sessions: New test sessions have been added for November 2018 and February 2019. Website updated. Deadline for registration is three weeks prior to the test session.
- b) Club Banquet: No date yet. Molly will get Hilton contacts to Kate. Aiming for first weekend in November (3<sup>rd</sup> or 4<sup>th</sup>).
- c) Inspirations on Ice: This year will be "Movie Themes"! Kim will assign groups. Each group will have a "Group Mom" to coordinate costumes and help collect items for the groups raffle basket. We can provide basket themes to choose from. VIP Seats in hockey boxes, corners will be auctioned off before the event. Admission will be charged. All donations and admission will go towards a charity. We will look for local 501©3 organizations that are underserved at the holiday time. Nikole will apply for the sanction for this event.
- d) Skate America Tickets: The club has sold 25 tickets so far. Resend the link and information to club members and post on website (Nikole & Kate). There are opportunities to volunteer at SA as well and the link can be found in the Members Only section of usfsaonline.com.

5) Open Discussion

- a) 2019 Cascade Ice Classic: We will continue to offer the Learn to Skate competition as was recommended by Mike Bauer. Kim will begin working on the announcement and get it ready for approval. Nikole will apply for the sanction. Goal is to have the approved announcement and Entryeeze ready to take registrations by mid-January. The competition will be the last weekend in April (27/28, 2019). Suggested that Mike Bauer ghost referee to help new LOC to gain confidence and support as they learn more about the prior prep that goes into the competition.
- b) Volunteer Hours: Volunteer hours for the 2018-19 membership year were discussed and there will be a volunteer page added to the website where we opportunities to volunteer will be posted.
- c) SafeSport: Still unclear how USFSA decides who needs to go through the national background check. For now, all board members need to complete

this with the training to be compliant, even if USFSA is not yet up-to-date on our leadership. We can go ahead and apply to WA State Patrol for free background checks on all parents in the club that volunteer at events. Need to submit the club's Letter of Determination from the IRS. Molly will request copy form IRS and apply to WA State Patrol. We also need to look at updating our policies and procedures to make them compliant with the updates form USFSA, focusing on the locker room policy first.

Meeting Adjourn @ 9:50am

*Respectfully submitted,*

*Molly Jensen  
CVFSC Secretary*

***CVFSC August 2018  
Skate Director updates***

**Summer Training:**

Our summer training scheduled concludes today, August 17<sup>th</sup>. Sessions remained busy through the summer. An overall analysis of skills classes will determine what changes if any will be implemented in next year's offerings.

**Fall Schedule:**

Our new fall schedule has been published and is for the most part the same as last season. A few minor time changes have been made to our Saturday schedules to allow for 15-minute ice cuts, and a 5-minute break in between our flights of classes.

**Test Sessions:**

Sessions have been set-aside for November 2018, and February 2019.

**Inspirations on Ice:**

Coaches came together as a group a few weeks ago and collaborated on the future structure for "Inspirations on Ice". They have decided they would like the event to take a different direction this year and focus on group numbers and limited solo performances. We would also bring in simple lighting and pipe and drape to create an enhanced setting.

The consensus was that this approach allowed for continued productive individual lessons, while still allowing skaters the experience of performing in a noncompetitive event. Working together and meeting new skating friends was also a focus.

We would have specific rehearsal sessions designated to show practice. This will also allow for our regular sessions to remain productive for all skaters, and not overwhelmed by 115 skaters trying to get on individual CD's to practice.

Changes and direction, we will make to take the event:

- 7 large group numbers divided by level
- 4 on Thursday afternoon (5:15-6:15 Small ice)

- 2 on Friday (5:15-6:15 Large ice)
- 1 during 1:20-1:50 Saturday LTS
- 12-15 Solo performances
- Those that have passed Juvenile or higher Freeskate tests will automatically be offered a solo
- Those No Test – Pre-Juvenile may enter a random drawing for a solo
- Registration fee for group numbers will include registration for event, costuming, and instructor fee.
- Skaters will still need to sign in and pay for sessions used for rehearsal
- Assign a parent coordinator to each group to assist coach with costumes, etc.
- Each group would work together to create an auction basket based off agreed upon theme set by the group
- Overall timeframe for the event will be 60-75 minutes. We hope that a shorter event will encourage all spectators to remain and watch the show from beginning to end. Currently many leave early or arrive just for their child's performance.

I am finalizing the details with the arena regarding setting up registration online. As soon as this has been ironed out skaters will be able to register online through the Sno King Renton website.

#### **National Skate Month Event**

I will be looking at setting aside a Friday afternoon late January for a new event. Skaters that were not able to participate in the holiday show will be given an extra opportunity for performance practice during the off season.

#### **The Right Brain**

Coaches were notified last June about the seminar. Additional reminders will be sent next week. Two coaches have confirmed that prior obligations will keep them from attending the event. I will be connecting with management regarding providing a light meal during breaktime for coaches and presenters.

September is looking to be a busy month, moving us full steam ahead into the new season.

Regards,  
Kim Derickson